

**Ugashik Traditional Village  
Council Meeting  
September 30, 2024**

**ATTENDEES:**

Fred Matsuno, President  
Hattie Albecker, Vice President  
John Hagen, Treasurer  
Julie Gaumond, Secretary  
Daniel Pingree, Jr, Member at Large

Steven Alvarez, Tribal Administrator  
Betti Malagon, Finance Manager  
Maurice Enright, BBEDC Liaison  
Clementine Shangin, Tribal Admin. Assist.  
Dolli Enright, IGAP Assistant  
Irma Rhodes-King, ARPA Projects Coord.  
Larry Carmichael, IGAP & Special Proj. Manager

**From: Julie Gaumond, Secretary**

**Date of Submittal: October 11, 2024**

**1.0 Call to Order by Fred Matsuno, President, at 9:43 AM at Alaska Time**

**2.0 Council Member Roll Call by Julie Gaumond, Council Members Present:** Fred Matsuno, President; Hattie Albecker, Vice President; John Hagen, Treasurer, Julie Gaumond, Secretary and Daniel Pingree, Jr., Member at Large.

**Council members absent:** None

**3.0 Staff Roll Call, by Julie Gaumond, Staff Present:** Steven Alvarez, Tribal Administrator; Dolli Enright, IGAP Assistant, Mike Enright, BBEDC Liaison; Clementine Shangin, Tribal Administrative Assistant; Larry Carmichael, IGAP & Special Projects Manager; Irma Rhodes-King, ARPA Projects Coord., and Rochelle Sanchez, ARPA Admin Assistant

**Staff absent:** Betti Malagon, Finance Manager

**4.0 Tribal Members present:** Danny Pingree, Sr., Margaret Turnbow

**5.0 Accept Agenda**

**ACTION: Motion to Accept Agenda**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**6.0 Accept Meeting Minutes**

**ACTION: Motion to accept Meeting Minutes from May 23, 2024**

1<sup>st</sup>: Daniel Pingree, Jr.

2<sup>nd</sup>: Hattie Albecker

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**7.0 Special Guest Presentation: None**

## Tribal Manager/Administrator Report to Council – September 30, 2024

### Grants Update:

#### Assistance Programs:

- **American Rescue Plan Funding:** Implementation for the following program initiatives have continued.
  - The 2024 \$750 Utility Assistance phase 4 program began in January. To date we have provided \$39,659.54 in assistance. \$37,409.54 in payments made to utility companies (70 checks issued) and \$2,250 for UTV fuel (3 payments). A total of 55 Tribal Members have received assistance.
  - The new 2024 ARPA \$2,500 rental assistance: To date we have provided \$108,340.00 in assistance to 47 Tribal Members. A total of 79 payments have been.
  - Housing Improvement Program – To date 34 Tribal Members have received assistance. 72 payments have been made and one to UTV for lumber. Total outgoing payments: \$297,819.84.
  
- **BBEDC Block Grant: I submitted payment requests for reimbursement for following:**
  - **FY 2021 – \$18,583.02 for fuel purchased for the Flying D. FY2021 is fully spent.**
  - **FY 2022 – \$16,766.60 for crew labor for the Flying D as well as \$8,548.48 for fuel purchased for the Flying D.**
  - **FY 2023 - \$22,596.68 for labor and materials for the Flying D.**
  - **FY 2024 - \$24,742.56 for freight, supplies and Ice Machine Contract – A direct payment of \$85,420.00 to CEC Enterprises down payment for the fuel depot housing and new equipment building loft labor. In addition, \$17,084 for approved admin was included. – Final direct payment of \$61,355.00 to CEC was submitted. \$12,271.00 in admin was also a part of that payment request.**

#### **Current balances of the open grants are as follows:**

- **2020: \$5,066.40.**
  - **2021: Fully Spent**
  - **2022: \$251,781.25**
  - **2023: \$386,840.01**
  - **2024: \$260,001.48**
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- **BBEDC Arctic Tern:** I am in the process of completing the final report.
  
  - **BIA - ICWA:** Modification 5 FY24 grant contract A22AV00625 funding in the amount of \$14,620.0 was received, and returned to the BIA Office. Funding has been drawn down from ASAP and is in our bank account.
  
  - **EPA – IGAP:** Betti will have an update on her report. .
  
  - **BIA – ATG:** Nothing new to report.

- **BIA Roads** – Nothing new to report
- **NAHASDA** – We are processing applications and making payments to qualified Tribal Members.
  - FY22: 39,388.50 budgeted. \$35,449.65 for rental assistance vouchers and \$3,938.85 for admin in-direct costs. \$15,860.00 has been spent on assistance. Seven families served.
  - FY23: 39,858.00 budgeted. \$32,358.00 for rental assistance vouchers and \$7,500.00 for admin. Total funds expended Jan - August: \$9,750.00. Seven families have been served. 12 Checks issued

## Projects:

- **Health Aide:** Timothy Villar is asking for a letter of recommendation. If you have any input to his work this past summer
- **Audit** – Now that the 2021 audit has been closed. Pete continues to work on 2022.
- **Flying – D Landing Craft:** Larry will have details.
  - The Flying D is still on lease, and will be through the first week of October. It has been on lease for the past two months.
  - Allen has experienced a death in his family and the boat is currently being Captained by Chris Thomas.
  - Allen will re-assume running the boat after October 6 and will start heading back to Seward no later than October 8<sup>th</sup>.
- **Tribal Library** – Internet server has been shut down for the winter.
- **Lake & Pen Grid Resiliency Funding:** The application was submitted by Lake & Pen. I am waiting to hear back from Kate Conley on its status. We have discussed the possibility of the following projects:
  - **Fix and/or upgrade existing generators**
  - **Install/repair batteries**
  - **Upgrade existing wind turbines**
  - **Add new batteries or upgrade existing Community Center and Equipment Bldg Hybrid system to provide power to the new equipment bldg..**
- **2024 Spring/Summer Projects:** The following projects have been discussed for implementation in 2024. Additional discussion and ideas are encouraged.
  - **Community Center:** New Carpet and flooring.
  - **New gravel site: Conveyer belt is in the process of getting shipped to Naknek.**
  - **ARPA Hybrid Energy Systems:** Larry will have updates on the status of each.
  - **ARPA Water Improvement:**
    - 12 wells were dug, including the Covid House and Community Center.
    - The community center well needs new power.
    - Pump setups for Julie, John Ruhl and Tim were completed, but they still need to get converted to 120.
  - **Septic Upgrades: We have earmarked \$325,000 from ARPA for this. Hopefully do this next Spring/Summer**
  - **Fuel Depot:** The Following have been completed:

- Get connex moved to new layout (Larry) - **Done**
- **Fuel Tank Depot Housing Unit:** A new building covering the tanks and containment has been completed. Pictures are in your packet of materials. - **Done**
- **New Equipment Bldg: The new loft has been built.** - **Done**
- **Road to the Win-Ray:** This project has been tabled until 2025.
- **Disposal work on Win-Ray:** Tabled until 2025.
- **Fuel Truck:** The new fuel truck is in the village - **Done**
- **Caribou Cabin/Covid Isolation House:** I will have update at the meeting **update coming this week, has no update right now.**
- **Trencher** – This has been delivered and is in the village.
- **Purchase Rock Crusher** – No updates yet.
- **Extend Landfill: Eddie finished this project**

### **Staffing & General Information:**

- Larry was in the village the last two weeks of August.
- Dollie Enright is on leave and will return the first week of October.
- We are fully staffed

*Irma coming in, but the stairs are very difficult for her, she has been working remotely.*

Steven Alvarez – Tribal Administrator: Submitted via email on Friday, September 27, 2024

### **Questions to Steven**

- ☐ Maurice asked about the equipment, who will bring it? Chris or Allen? Steven stated Allen will deliver it.
- ☐ Maurice asked about Art, can get anything, batteries, etc, Mike stated he runs his generator a lot and he's a resident and feeling left out, maybe batteries etc....Steven stated council will need to discuss in executive session.
- ☐ Julie asked why Chris Thomas was taking over for Allen, how come it wasn't Leah? Larry stated Leah stated that they didn't need her to run freight – Allen and Allen Jr., so she did her own business in Naknek. Allen is the one having Chris Thomas running the boat, Larry has his paperwork. One of the reasons why, he believes, Allen didn't give her much time running the boat, even though he was supposed to be training her....he has dropped the ball. He knows Leah will be coming back with the boat when it comes back. She is not on the boat with Chris Thomas. Mike stated that when Chris came and got the rollers, he did a good job.
- ☐ Julie asked about the Lake and Pen grid funding, how much is the funding? Steven stated he'd have to look it up, he thinks it's \$150,000 a year over 3 years, a total of \$450,000. The application has been submitted, but he doesn't know what the status.
- ☐ Hattie asked about ICWA modification, we returned \$14,620 was received and returned. It was unclear, we received the money and we have returned the information.

# Betti Malagon, Finance Manager Sept. 2024 UTV Monthly Report

(Read by Steven)

## Monthly Routine:

- Bi-weekly Payrolls going smoothly. Timely IRS Tax Liability Deposits completed through EFTPS. *She is still dealing with the IRS issue from the previous finance manager, we paid what we owned, but trying to remove the penalties.*
- Accounts payable, once approved, are processed timely. Am acclimated to two payables lists: UTV and Ugashik Enterprises, LLC.

## Projects:

- **Budgets to Financial P&Ls:** UTV is now at the end of fiscal year 2024 on Monday!
- **EPA-IGAP:** August drawdown 2024 completed, funds were deposited to Key Bank.
- **2023 Audit:** Pete is now working on the UTV 2023 audit. I need to check with him for the final FY22 Audit documents report.
- **Ugashik Enterprises, LLC:** Flying D Fish Tendering funds \$54,252.60 deposited 8/26/24. Final balance roughly \$20K still pending.

## Banking:

- Key Bank General account reconciliations are currently a work in progress.
- Northrim Bank-Enterprises account reconciliation is incomplete for August 31, 2024.
- Bank of America credit card reconciliations are also a work in progress.

## Questions to Betti:

- ? Fred asked why isn't \$20,000 still pending? Steven stated that they are holding back in the event other expenses come in. E&E is under the umbrella of AGS.

# September 2024 Environmental Program Update

## Program Updates.

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1.1 Ending 2024 Fourth quarter

1.1 This is the end of the 4 year cycle, I will be doing a 4 year closeout. **There is another \$9,000 available and they will use it for training and/or travel.**

2.1 Will be starting Fy 2025 IGAP

### hazcom and safety plans

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Had installed a new star link system to allow internet on our own band width, It is now only going to be turned on in the summer. **If we have star link up, it pulls too much power, so it will only be turned on in the summer.**

Fuel depot has been put up, we no longer have to pump it out.

I will be finishing plumbing to make it functional.

Village will need to have CPR refresher in 2025

### solid waste management plan

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BRIC grant with Bristol Environmental to ask village members for input on Tribal Hazard Mitigation Survey. I have the survey in office. At this time we have not had it filled out.

We got funding for Nancy and Mikey's septic systems. We are now in the design phase.

I will be working on new funding grant for Solid waste transport location using Barge landing

### air quality and Dust control

Replaced bleeder valves on Fire truck, truck should be drained and winterized

The village road is somewhat potholed, the village needs to address this next year.

### Ongoing projects and concerns

I was in the village in June and July to get the projects moving. Hybred systems, Landfill, barge landing, gravel pit,

I will be back in the village in October to finish some Hybred items.

Still waiting on info on wells assessments and voltage conversion. (STILL) **Spring/Summer 2025, when people are in the village.**

Fuel has been delivered to villagers, We also need to pump one of the fuel trucks for use this winter.

Had first aid/CPR training last year, This is something EVERYBODY needs.

Got extra batteries for village equipment, don't want to need them and not have them...3

Need replacement batteries for the D6, new fuel truck, and other items... I will be having Manny help me with this.

Allen still has the boat under contract at least until Oct. 6<sup>th</sup>

Hoping to rent our compactor to Pilot point for a few weeks, **already did this, we rented it out to PIP tribal council, it was rented out for 2 weeks.**

### Training & Conferences

Dolli got her Notary paperwork renewed

Dolli and I did training through Zender to renew "Hazardous material removal"

ATCEM and AFE is coming up and we "Dolli and I " plan to attend.

### Questions to Larry:

- ☐ Fred asked about CPR next year, Larry stated yes, it's every 2 years.
- ☐ Fred asked about the composting toilet, we have it and we need to place it, Fred suggested the dock, Larry stated that if they placed it at the dock, they would need to build out a place for it...for privacy. Larry stated it might be good to have a summer villager use it to try it out. Mark, Julie, Bo, cannery, Mike, Fred, Wesley, it can be easily implemented. Or the Fish and Game girls? Fred stated we can discuss.
- ☐ Daniel asked how it went with his connex? Larry stated it's ready to turn on and just need final wiring from the electrician. Larry stated he'll be ready to use it next year.

## *Clementine Shangin*

### Regular Duties:

- I have been working weekly A/P ( UTV & Flying D)
- Ordering supplies for the office & the village office
- Keeping the Office Clean
- Filing & organizing
- Submit enrollment applications & make tribal cards as needed.
- Help Betti when needed with audit documents.
- Make airline reservations when needed.
- Logging mail

### Questions for Clementine:

☐

### **September 2024 Council Report UTV Admin / ARPA Program Coordinator**

Doesn't have a regular report, due to medical issues. But will hopefully be in on a more regular basis soon.

During summer leave, she came into the office, worked with Rochelle on ICWA grants. Been working on researching for ICWA programs, working from home. Training with Rochelle on ICWA and NAHASDA.

### Questions for Irma:

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## VILLAGE STAFF MONTHLY REPORTS – September 2024

### Maurice (Mike) Enright BBEDC Liaison

#### Regular monthly duties:

- Check emails post when needed.
- Helped Elders at their home
- Sit in on liaison zoom meeting.
- Help keep the community center clean.
- Send in timecards
- Pick up and burn garbage.
- And other office duties

#### Special Projects:

- Moved equipment to the Blue Bldg.
- Pumped fuel to generator tank

#### Questions to Mike:

- ? Fred asked what elder's he helping? Mike stated, John Ruhl and Art.
- ? Daniel asked if all houses are OK, he stated, yes, everything looks great.

### **Dolli Enright: IGAP Assistant & Interim Tribal Liaison (On Leave)**

(Read by Steven)

#### Regular Monthly Duties:

- I check email and post when needed.
- I keep the C-Center clean.
- I pick up the garbage and burn with weather permitting, with Mikey or John's help.
- I do the monthly visual monitoring form at the end of each month.
- I do the mail and deliver the mail when needed.
- I help Elders when needed.
- I take pictures of any concerns and any projects going on in or around the village and send to Steven.
- I call Steven Wednesdays for any updates.
- I do other tasks or projects that are assigned by the Tribal Administrator or by the Environmental Coordinator.
- And I do any other office duties when needed.

### **Rochelle Lind: ARPA Admin Assistant September Council Meeting Report**

- I continue to process ARPA assistance funding to UTV tribe members.
- I log information and keep the spreadsheets for each program up to date and send to Steven.
- I get the check requests processed.



- With the HIP there is a lot of phone and email correspondence that takes place with contractors and tribal members to make sure the paperwork is suitable for our records.

I attended ICWA training through Alaska Native Justice Center, and I was invited to go down to the Kenaitze Indian Tribe in Kenai, AK to shadow active ICWA cases their tribe has going on.

I am preparing myself for the time when UTV gets a ICWA case that will enable me take it on.

AFN is coming up soon, I'm also excited about attending.

Quyanna,

Rochelle Lind.

### **Questions for Rochelle:**

- ? Fred asked when she was going to Kenai? She stated after AFN, sometime in October.

## **Old business**

### **9.0 Old Business/Follow up items**

**9.a. Summer Infrastructure Projects – Steven:** Loft is built in the new equipment building and the fuel depot has been covered. Between Larry and Eddie, they have saved several hundreds of thousands of dollars from the initial proposal.

- ? Fred asked if it is secure? Yes and Larry will check on it.

**9.b. Hybrid energy systems update,** all villagers have their panels and wiring, basically waiting for final wiring from the electrician, trenches have been done. Larry going back out to the village in Oct. 7. He will be swapping out inverter for Nancy, there is a warranty issue. Come up resources, insulation on John Ruhl's connex for the winter, having an insulated building would be advantageous. We should do something – John Ruhl. Fred asked Mike if he could check with John – is he going to stay in the village this winter? Mike will check.

### **10.0 New Business:**

**10.a. Resolution 2024-07 – Tribal Transportation** – Steven read the resolution.

#### **MOTION to approve Resolution 2024-07 – Tribal Transportation**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**10.b. Resolution 2024-08 – Digital Equity ATS** – Steven read the resolution.

**MOTION to approve Resolution 2024-08 – Digital Equity ATS (with the correction to the Authorized Representative, change to Fred Matsuno from Hattie Albecker)**

1<sup>st</sup>: Daniel Pingree, Jr.

2<sup>nd</sup>: Julie Gaumont

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**10.c. Resolution 2024-09 – Tribal Enrollment for Zachary Enright** – Steven read the resolution.

**MOTION to approve Resolution 2024-09 – Tribal Enrollment for Zachary Enright, with the correction to:**

**NOW, THEREFORE BE IT RESOLVED, that the following person has been accepted as a member of the Ugashik Traditional Village Council:**

1<sup>st</sup>: John Hagen

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**10.d. Resolution 2024-10 – Tribal Enrollment for Alexandra Hanson** – Steven read the resolution.

**MOTION to approve Resolution 2024-10 – Tribal Enrollment for Alexandra Hanson, with the corrections:**

**RESOLUTION 2024-10 Tribal Enrollment for ~~Hudson Ebnat~~-Alexandra Hansen**

**And**

**NOW, THEREFORE BE IT RESOLVED, that the following person has been accepted as a member of the Ugashik Traditional Village Council:**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**10.e.** Larry stated there is equipment for the fuel depot, it was ordered before the boat left, but the suppliers was not able to deliver prior to the boat leaving. He would like to purchase another connex and drop it off at Rami's for the winter, he would store the equipment over the winter. Justin and Mark could use it for their building equipment as they will be needing material next year and then they could have the chance to purchase the connex from us after we use it to store material and ship it to the village next year. Hattie asked if he had priced connex', he has not. We will not have a connex coming back from the village this year.

**MOTION to allow Larry to purchase a connex, not to exceed \$5,500**

1<sup>st</sup>: Julie Gaumont

2<sup>nd</sup>:

Motion passed: Yes: ; No: ; Abstain: ; Absent:

John questioned if purchasing a connex would be the best option, why not get a storage unit? Larry explained that he would store equipment, supplies, etc. in the connex and then it would be shipped to the village. He gave an example, he has propane tanks, probably a pallets worth, that will be coming back from the village to get filled, after he fills them he can put them in the connex and they can be shipped back out to the village.

Fred asked if Mark was interested in sending out building materials? Larry stated he was pretty sure he would once he found out that a connex would be going out.

**COUNTER MOTION to allow Larry to purchase a connex, not to exceed \$6,000**

1<sup>st</sup>: Hattie Albecker

2<sup>nd</sup>: Daniel Pingree, Jr.

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

Larry stated the Covid house, need to finish, he thinks it's about 85% done. Last of the equipment needs to be done as well as the electrical, he doesn't know if the council discussed completing it. He will be going out to the village next week and needs direction. Mike states pretty much all of the electrical outlets, the underground plumbing to a septic, the wiring to the generator, it's far from being lived in and suggests if we hire someone, they should do both the plumbing and electrical all in one shot. He thinks Troy would be too much....Steven stated we need a detailed accounting of what needs to be completed. Hattie suggests that Larry and Mike make this detailed list of everything that needs to be done so that this project can be completed. Mike will get the key from Dolli.

**11. Open forum:**

Daniel brought up the BBNA meetings that he attended, brought up what benefits we can get from BBNA, he will be in touch with them this week, and should have more information this week. He also mentioned our river, getting stuff out of the river to help with the elimination of mud. He brought up our phone service, a GCI rep was there. He has three binders of information.

John introduced himself and is excited to serve on the council and hopes to get up to speed soon.

**Next Mtg:** October 19, 2024 at 9 AM

**12. Executive Session – not needed**

Daniel asked about Art and assisting him, do we need to be in executive session? Fred stated yes, but we don't know how much funding we will get from Lake & Pen, so maybe we will have information at the October meeting. Steven stated we couldn't really get anything out to the village until spring. Fred asked if Daniel could wait until the October meeting? He said yes. Hattie's recommendation is for Mike and Larry find out exactly what he needs. Mike stated he could find out exactly what he needs and we could discuss at the October meeting.

**MOTION to adjourn at 11:22 AM**

1<sup>st</sup>: Daniel Pingree, Jr.

2<sup>nd</sup>: Julie Gaumont

Motion passed: Yes: 5; No: 0; Abstain: 0; Absent: 0

**Adjourned at 11:22 AM Alaska time**